RESOLUTION #R2009-27

RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO AUTHORIZE THE RENEWAL OF THE VOLUNTEER ACCIDENT POLICY NUMBER SPS012241 FROM LIFE INSURANCE COMPANY OF NORTH AMERICA AT AN ANNUAL PREMIUM OF \$438.00 FOR THE TERM FEBRUARY 1, 2009 THROUGH FEBRUARY 1, 2010

WHEREAS, the Volunteer Accident Policy Number SPS012241 which provides coverage in excess of other coverage and is intended to address deductible and coinsurance limits will expire February 1, 2009; and,

WHEREAS, in the event the individual does not have any health coverage this policy becomes primary, and subject to reasonable and customary charges and therefore the volunteer will not have any out of pocket expenses in the event of an injury; and,

NOW, THEREFORE, BE IT RESOLVED by the Township of Andover, County of Sussex, State of New Jersey to hereby authorizes the renewal of the Volunteer Accident Policy for the Township of Andover from Life Insurance Company of North America at the annual premium of \$438.00; and,

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the Township Administrator/JIF Coordinator, the Chief Financial Officer, the Township Attorney and the Township Auditor for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on January 26, 2009.

Vita Thompson, R.M.C.

RESOLUTION #R2009-28

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE A REFUND IN THE AMOUNT OF \$56.00 TO UP AND ABOVE CONTRACTORS FOR THE WITHDRAWAL OF A BUILDING PERMIT APPLICATION #08-348

WHEREAS, Up and Above Contractors, 2 Lower Hill Road, Newton, New Jersey 07860 had submitted an application for a Building permit for a new roof for property located at 78 Andover-Sparta Road on December 5, 2008 and paid the required fee of \$56.00; and,

WHEREAS, further research revealed that the house is located in Andover Borough and therefore the contractors requested the fee be refunded; and,

WHEREAS, Construction Official Cutler submitted a memorandum to the Municipal Clerk recommending a refund be issued in the amount of \$56.00; and,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey that upon the recommendation of the Andover Township Construction Official, a refund for the building permit #08-348 in the amount of \$56.00 be issued to:

Up and Above Contractors 2 Lower Hill Road Newton NJ 07860

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Construction Official, the Chief Financial, and the Township Auditor for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on January 26, 2009.

Vita Thompson, R.M.C.

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY RESOLUTION #R2009-29

RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO AUTHORIZE THE TAX COLLECTOR TO ISSUE A REFUND TO HERMAN J GRAMPP IN THE AMOUNT OF \$250.00 FOR AN OVERPAYMENT IN THE FOURTH QUARTER 2008 TAXES FOR BLOCK 130, LOT 5.01

WHEREAS, On November 17, 2008, a payment was made for the 4th quarter 2008 taxes in the amount of \$737.20 by the property owner, Herman J Grampp for Block 130, Lot 5.01, known as 13 Goodale Rd., *and*,

WHEREAS, on December 30, 2008, the Tax Collector granted a Veteran Deduction for the year 2008 in the amount of \$250.00 to Herman J Grampp, and the Tax Collector applied a credit of \$250.00 towards the 4th quarter, creating an overpayment, and,

NOW, THEREFORE, BE IT RESOLVED by the Township of Andover, County of Sussex, State of New Jersey, that the Tax Collector be authorized to issue a refund to Herman J Grampp in the amount of \$250.00.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer, and Township Auditor for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the meeting of January 26, 2009.

Vita Thompson, R.M.C.

RESOLUTION #R2009-30

A RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING AN APPLICATION AND ACCEPTANCE OF FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS SHARING AVAILABLE RESOURCES EFFICIENTLY 2009 (SHARE) GRANT FUNDS FOR THE PURPOSE OF PROVIDING STREET SIGN MANUFACTURING SERVICES TO ANDOVER TOWNSHIP BY THE COUNTY OF SUSSEX.

WHEREAS, the Township of Andover has agreed to apply for SHARE (Sharing Available Resources Efficiently) assistance through the State of New Jersey Local SHARE Program in the amount of Grant amount requested; and,

WHEREAS, County of Sussex has agreed to be the lead agency in this endeavor; and

WHEREAS, the State of New Jersey has made SHARE assistance available to assist local units study, develop and implement new shared and regional services; and

WHEREAS, the purpose of this grant is to promote shared services between our local units through the sharing of Health services, that would be beneficial to both or all local units; and

WHEREAS, The Township of Andover executed a Shared Services Agreement with County of Sussex in order to implement the shared street sign manufacturing service.

NOW, THEREFORE, BE IT RESOLVED by the Township of Andover, that the Township of Andover does hereby join with County of Sussex in applying for a grant for the purpose of shared street sign manufacturing services.

CERTIFICATION

I, Vita Thompson, R.M.C., Municipal Clerk of the Township of Andover in the County of Sussex and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Township of Andover at its January 26, 2009 meeting.

Signature Vita Thompson, R.M.C.

January 26, 2009

RESOLUTION #R2009-31

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE ADOPTION OF THE 2009 FEE SCHEDULE FOR ROADWAY AND BRUSH SERVICES TO BE PERFORMED BY THE ANDOVER TOWNSHIP DEPARTMENT OF PUBLIC WORKS TO VARIOUS JURISDICTIONS UPON REQUEST

WHEREAS, the Supervisor of Public Works prepared a fee schedule outlining charges for various roadway services such as snow plowing, sanding, salting, sweeping and other services encompassing both the Andover Township Department of Public Works manpower and equipment a copy of the schedule attached hereto; and,

WHEREAS, in the event such services are requested by other jurisdictions, this schedule shall be charged in accordance to their request for services; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey that in consideration of the payment of the monetary consideration outlined herein by the requesting jurisdiction for the services detailed and for other good and valuable consideration, the Township does hereby agree to enter into an Agreement with the requesting jurisdiction; and,

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Andover Township Road Department, the Chief Financial Officer, the Township Administrator, the Township Attorney and the Township Auditor for their records.

This Resolution shall take effect immediately.

Adopted: January 26, 2009

Adopted this 26th day of January, 2009 and certified as a true copy of an original.

Vita Thompson, R.M.C.

Contracting Fee

Equipment Only

SERVICE RATES NOW	CHANGE PURPOSED	
Chipper Fee *Minimum 4 employees plus labor rate*	\$325.00 per day	
Roadside Mower *Plus 1 employee labor rate*	\$175.00 ½ day \$500.00 per day	
Road Sweeper \$650.00 per day 'Minimum 2 employees plus labor rate* Provided that the dumping of the sweepings is free, otherwise the Borough of Andov vill be responsible to supply a proper site for storage.*		
Basin Cleaning The fee will be the same as sweeping of 2 more employees plus labor rate (total of 4 employees)		
Trucking		
Dump Truck GVW over 26,000lbs	\$115.00 per hour	
Dump Truck GVW under 26,000lbs	\$95.00 per hour	
Pick-up Truck	\$ 80.00 per hour	
Backhoe *Minimum 1 Employee plus labor rate*	\$95.00 per hour	
Loader *Minimum 1 Employee plus labor rate*	\$95.00 per hour	
Roller *Minimum 1 Employee plus labor rate*	\$20.00 per hour	
Plowing *Minimum 1hour*	\$125.00 per hour	
Sanding *Minimum 1hour*	\$150.00 per hour	

Labor Rate

Straight time regular hours 7a.m.-3:30 p.m. Mon-Fri Memorial Day thru Labor Day 6a.m.-2:30p.m. Mon-Fri

\$53.00 per hour per employee

Overtime after 3:30 p.m. till 7 a.m. Mon-Fri Including Saturday's and Sunday's

\$70.00 per hour per employee

Any material requested and/or required will be billed at the same rate the Township will pay with a 10% surcharge for administrative services.

All work performed will be based on time and material using the rates listed.

No work will be performed unless the Department of Public Works has been requested in writing via email or fax, unless emergency response is required.

*Note: increase each year by 10% unless the agreement is voided by either party at the end of the present year.

RESOLUTION #R2009-32

A RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL SERVICE AGREEMENT WITH THE TOWNSHIP OF HAMPTON FOR THE STORAGE OF CALCIUM CHLORIDE

WHEREAS, the Township of Hampton is in possession of a calcium chloride storage tank and has the ability to provide the Township of Andover with approximately 1,000 gallons of calcium chloride; and,

WHEREAS, both the parties have the authority to enter into the attached Agreement pursuant to the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq. and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Township Attorney has reviewed the attached Agreement and finds same to be sufficient and acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, in the County of Sussex and State of New Jersey, as follows:

- 1. The Township of Andover hereby authorizes the Mayor and Township Clerk to execute the attached Interlocal Services Agreement with the Township of Hampton to provide the storage of about 1,000 gallons of calcium chloride for the duration of the 2008/2009 winter season.
- A copy of this Resolution and Agreement shall be forwarded to the Administrator and Clerk of the Township of Hampton and the Township of Andover Administrator and Clerk.
- 3. This Resolution shall take effect immediately.

Adopted: January 26, 2009

Adopted this 26th day of January, 2009 and certified as a true copy of an original.

Vita Thompson, R.M.C.

RESOLUTION #R2009-33

A RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING AN AGREEMENT WITH THE TOWN OF NEWTON PURSUANT TO THE UNIFORM SHARED SERVICES AND CONSOLIDATION ACT CONCERNING THE PURCHASE, ADMINISTRATION AND MAINTENANCE OF THE TRUCK WASHING FACILITY

WHEREAS, both the Town of Newton and the Township of Andover are in need and desire to purchase a truck washing facility; and,

WHEREAS, both the parties have the authority to enter into the attached Agreement pursuant to the Uniform Shared Services and Consolidation Act , N.J.S.A. 40A:65-1, et. seq.; and

WHEREAS, the Township Attorney has reviewed the attached Agreement and finds same to be sufficient and acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, in the County of Sussex and State of New Jersey, as follows:

- 1. The Township of Andover hereby authorizes the Mayor and Township Clerk to execute the attached Agreement with the Town of Newton concerning the purchase, administration and maintenance of the truck washing facility to be located at the Newton DPW Complex, 111 Moran Street, Newton NJ.
- 2. A copy of this Resolution and Agreement shall be forwarded to the Manager and Clerk of the Town of Newton and the Administrator and Clerk of the Township of Andover.
- 3. This Resolution shall take effect immediately.

Adopted: January 26, 2009

Adopted this 26th day of January, 2009 and certified as a true copy of an original.

Vita Thompson, R.M.C.

RESOLUTION #R2009-34

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER COUNTY OF SUSSEX STATE OF NEW JERSEY AMENDING THE TOWNSHIP'S OFFICIAL REQUEST FOR GOVERNMENT RECORDS FORM

WHEREAS, the Township of Andover has recently reviewed its adopted OPRA request form and, after consultation with the municipal attorney, has decided to amend the form and adopt the model form that the Government Records Council has recommended be adopted by local government agencies.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Andover, in the County of Sussex, and State of New Jersey that the Township's official request for government records form (OPRA form) is hereby amended to reflect the recommended model form as promulgated by the Government Records Council, with said amended form being attached hereto as Exhibit A and made a part hereof; and

BE IT FURTHER RESOLVED, that this amendment to the Records Request Form shall be effective immediately.

Adopted: January 26, 2009

Adopted this 26th day of January, 2009 and certified as a true copy of an original.

Vita Thompson, Township Clerk

RESOLUTION #R2009-35

RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO DECLARE THE GYPSY MOTH A PUBLIC NUISANCE AND TO AUTHORIZE THAT ALL MEASURES DEEMED NECESSARY, IN COMPLIANCE WITH THE STATE OF NEW JERSEY, DEPARTMENT OF AGRICULTURE ARE TAKEN TO SUPPRESS THIS FOREST AND SHADE TREE PEST

WHEREAS, the gypsy moth *Lymantria dispar*, has been found heavily defoliating tree and plant growth in the Township of Andover; and

WHEREAS, continued destruction of foliage may result in loss of valuable forest lands and trees; and

WHEREAS, the Township Committee of the Township of Andover has determined that a gypsy moth control program should be instituted with the State of New Jersey Department of Agriculture and that application for any Federal or State funds available be authorized.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey that the gypsy moth is declared to be a public nuisance and the protection of vegetation or plant life therefrom is deemed to be a subject matter of public welfare, and that all measures deemed necessary, in compliance with the State of New Jersey Department of Agriculture recommendations, is hereby authorized to suppress this forest and shade tree pest.

I, Vita Thompson, Clerk of the Township of Andover, County of Sussex, State of New Jersey, do hereby certify that this Resolution was adopted by the municipal governmental body at an open public meeting which was duly advertised to the citizens of the municipality in accordance with the law, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-9.

I also certify that this municipality has, or will, comply with the notice provisions required by N.J.S.A. 4:7-39.

I further certify the above to be a true and correct copy of a resolution adopted by the Andover Township Committee at a regular meeting of that body held on January 26, 2009.

Vita Thompson, R.M.C.

RESOLUTION #R2009-36

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT ANGELA THIES TO THE POSITION OF CLERK-TYPIST TO PROVIDE SECRETARIAL SERVICES FOR THE OPEN SPACE, RECREATION AND FARMLAND AND HISTORIC PRESERVATION COMMITTEE

WHEREAS, there is currently a need for a recording secretary for the Open Space, Recreation and Farmland and Historic Preservation Committee; and,

WHEREAS, these services are required for attendance at the public meetings, preparation of the minutes, publication notices, maintenance of records and other administrative services as required; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that Angela Thies be hereby appointed to the position of Clerk-Typist to provide secretarial assistance to the Open Space, Recreation and Farmland and Historic Preservation Committee; and,

BE IT FURTHER RESOLVED, that said appointment shall become effective immediately; and,

BE IT FURTHER RESOLVED, for meeting attendance and other administrative services, remuneration shall be \$22.00 per hour, eight hours per month for 12 months totaling \$2,112.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Angela Thies, the Township Administrator, the Open Space Committee, the Chief Financial Officer, and the Township Auditor for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on January 26, 2009.

Vita Thompson, R.M.C.

RESOLUTION #R2009-39

2008 BUDGET APPROPRIATIONS RESERVE TRANSFER

BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that 2008 Budget Appropriations Reserve Transfers totaling \$10,100.00 are to be made in the following manner:

FROM:		<u>AMOUNT</u>
8-01-20-155-020 8-01-26-305-020	Legal OE Garbage Removal OE - Recycle Tax	\$8,000.00 <u>\$2,100.00</u>
TOTAL:		\$10,100.00
<u>TO:</u>		
8-01-26-290-020	DPW OE	\$5,000.00
8-01-31-460-020	Utility OE - Gasoline & Diesel	\$3,000.00
8-01-20-156-299	Professional Services	<u>\$2,100.00</u>
TOTAL:		\$10,100.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Auditor and Finance Department for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on January 26, 2009.

Vita Thompson, R.M.C. Municipal Clerk

RESOLUTION #R2009-37

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE EXECUTION OF THE EQUIPMENT LEASE AGREEMENT WITH MUNICIPAL CAPITAL CORPORATION FOR THE LEASE OF SAVIN 9050SPF & C4040SPF COPIERS FOR THE ANDOVER TOWNSHIP MUNICIPAL BUILDING

WHEREAS, there is a need for new copiers for the Andover Township Municipal Building; and,

WHEREAS, a description of the services required and cost proposal was submitted and following review by Township Attorney Fred C. Semrau recommendation has been made to the governing body to authorize the formal execution of the equipment lease agreement; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey to hereby authorize the execution of the equipment lease agreement with Municipal Capital Corporation for Savin 9050SPF & C4040SPF copiers for the Andover Township Municipal Building; and,

BE IT FURTHER RESOLVED, that the Township of Andover agrees that the equipment and related services will be provided by Atlantic Tomorrow's Office.com Industries in accordance with the Terms and Conditions set forth in the lease agreement, a copy of which is attached hereto; and,

BE IT FURTHER RESOLVED, that the monthly payment for the equipment and services shall be \$426.67 a month for a period of 60 months; and,

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Township Administrator, the Chief Financial Officer, the Township Attorney and Township Auditor for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on January 26, 2009.

Vita Thompson, R.M.C.

RESOLUTION #R2009-38

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO ACCEPT THE APPLICATIONS AND AUTHORIZE THE ISSUANCE OF THE RENEWAL OF LIMOUSINE OWNER'S AND DRIVER'S LICENSE TO OWNER/OPERATOR MARCELLO APOLITO T/A SAFE AND SECURE LIMOUSINE, LLC EFFECTIVE IMMEDIATELY THROUGH DECEMBER 31, 2009

- **WHEREAS,** Owner/Operator Marcello Apolito submitted applications and required filing fees for a Limousine Driver's License and Limousine Owner's License; and,
- **WHEREAS,** a request was made to the Andover Township Police Department to do a criminal history check and an inspection of the vehicle, a Dodge Sprinter Van, Serial Number WDWPE845485253113; and,
- **WHEREAS,** following the investigation and inspection Police Chief Coleman has found the applicant to be satisfactory; and,
- WHEREAS, applicant has satisfied all requirements of the Andover Township Code Chapter 163, submitting all applications, fees and certificates of insurance. The required criminal history check has been completed, inspection of the vehicle was conducted and zoning permit #08-80 was issued to allow service activity at 466 Route 206 South, Andover Township, New Jersey; and,
- **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey to hereby authorize approval of the renewal of this limousine license and direct the Municipal Clerk to issue a Driver's license and Owner's license to Marcello Apolito t/a Safe and Secure Limousine, LLC. Located at 466 Route 206 South, Andover Township, New Jersey; and,
- **BE IT FURTHER RESOLVED,** that certified copies of this Resolution be forwarded to Marcello Apolito t/a Safe and Secure Limousine, the Andover Township Police Department and the Zoning Officer for their records.

CERTIFICATION

I, Vita Thompson, Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on January 26, 2009.

Vita Thompson, R.M.C.